

History Academic Advising Syllabus

Student: _____

Dr. L. M. Stallbaumer-Beishline lstallba@bloomu.edu 251 ArtsA Bldg 570-389-4979	History Department 286 ArtsA Bldg 570-389-4156
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Oh, the places you should go.....

- Familiarize yourself with **the services offered by [Alumni and Professional Engagement](#)**
 - They help with planning for careers, shadows, resumes, internships (first contact History Department coordinator), experience grants, career closet, etc....
 - Be sure to explore their webpage [Professional Preparation and Experience](#) where you can sign up for Handshake and the Focus 2 Survey
 - Each semester, they offer Career Intensive Boot Camps and Career Expos
 - Location: Greenly Center, 50 East Main Street, 3rd floor; 570-389-4070
- Internship** Opportunities in history should be coordinated through the History Department, however some are coordinated through **ProfessionalU**
- History Club** and **Phi Alpha Theta**
- Extra-Curricular activities that help you develop as a member of the university and Bloomsburg community include a variety of student organizations and professional societies. For a list, consult [HuskySync](#)
- Attend public lectures and films that stimulate your understanding of history and the world in which we live
- Volunteer Work to develop or hone soft skills or those listed below
- Explore study abroad options at [Global and Multicultural Education](#)
- Attend job fairs on campus (and elsewhere) to develop an understanding of how they function; get practice interviewing; look for a job

What kind of student will you be?
 "C's are degrees."
 Or
 "Not going to stop 'til I get to the top."

What skills will you develop as a history major if you are an engaged, ethical, and excellent student?

- Critical thinking
- Logical argumentation
- Assessing values
- Solving historical problems
- Research and analysis of qualitative (and potentially quantitative) data
- Effective writing and oral communication skills
- Understanding how the present is shaped by the past
- To interpret and place events into context

Short List of Academic Tools and Resources:

- [Andruss Library](#)
- [Disability Services](#)
- [Community Government Association](#)
- [Counseling Human Development Center](#)
- [Financial Aid](#)

- [Health Services](#)
- [Instructional Media and Design Center](#) (BOLT and Zoom)
- [Instructional Media Services](#) (Mediasite)
- [LinkedIn Learning Software Tutorials](#)
- [MyHusky \(Student Information System\)](#)
- [Office of Military and Veterans Resources](#)
- [University Learning Center \(Tutoring Services\)](#)
- [Writing and Literacy Engagement Studio \(WALES\)](#)

Important Dates in Your College Career

- To schedule for fall semester, meet with your advisor before March.
- To schedule for spring or summer semester, meet with your advisor before October.
- To schedule internships, begin contemplating options during Sophomore year.
- Complete an internship upon successful completion of History 398, Research and Writing between the end of Sophomore and Senior Years.
- Meet each semester with your advisor to confirm your schedule is well-chosen.
- Visit with Career Services about composing resumes and job fairs in Junior and Senior years.
- Two semesters before your planned graduation, meet with advisor to verify that you are on track for graduation.
- Beginning of semester in which you plan to graduate, meet with advisor to verify you have met all obligations up to this point.

Relevant Student Policies and Procedures of Bloomsburg University

[Academic Examination Policy \(PRP 3516\)](#)

[Academic Grievance Procedure \(PRP 3592\)](#)

[Academic Integrity Policy \(PRP 3512\)](#)

[Acceptable Use of Technology \(PRP 2550\)](#)

[Class Attendance \(PRP 3506\)](#)

[Code of Conduct \(PRP 4802\)](#)

[Student Disruptive Behavior \(PRP 3881\)](#)

[Student Responsibility \(PRP 3407\)](#)

[Undergraduate Graduation Requirements \(PRP 3604\)](#)

Academic Advisor Responsibilities -- What You Can Expect: ¹

You can expect me as your advisor to:

- Effectively communicate the curriculum and graduation requirements for your major and university and college academic policies and procedures

Advisee Responsibilities -- What Your Advisor Can Expect:

As an advisee, you have clear responsibilities in the advising partnership in order to be successful

- Schedule regular appointments or make regular contacts with advisor during each semester
- Come prepared to each appointment with questions or materials for discussion
- Take your advising portfolio to advising sessions in which your progress will be

¹ http://www.apsu.edu/advisement/Advisement/advising_syllabus

<ul style="list-style-type: none"> • Encourage and guide you as you define and develop realistic goals • Encourage and support you as you make academic progress according to your educational plans • Provide you with information about strategies for using the available resources and services on campus • Assist you in understanding the purposes and goals of higher education and its effects on your life and personal goals • Monitor and accurately document your progress toward meeting your goals • Be accessible for advising in meetings during posted office hours, telephone, e-mail, or web access. • Assist you in gaining decision making skills and skills in assuming responsibility for your educational plans and achievements • Maintain confidentiality • Assist you in working closely with professors and refer you to appropriate university sources as assistance is needed 	<p>assessed and a course of study for the following semester will be planned</p> <ul style="list-style-type: none"> • Be an active learner by participating fully in the advising experience • Ask questions if you do not understand an issue or have a specific concern • Enroll in the courses for which you and your advisor have determined that from educational objectives you are ready to pursue. • Keep a personal record of your progress toward meeting your goals. • Organize official documents in a advising portfolio that enables you to access them when needed • Complete all assignments or recommendations from your advisor • Gather all relevant decision-making information • Clarify personal values and goals and provide advisor with accurate information regarding your interests and abilities • Become knowledgeable about college programs, policies, and procedures • Accept responsibility for decisions
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